# CHENANGO VALLEY CENTRAL SCHOOL DISTRICT SECTION IV – Policy No. 25 - Non-Discrimination and Anti-Harassment

Adopted: 06/20/01

Reviewed: 09/17/14, 12/21/16

Revised: 04/26/04, 03/15/06, 02/13/08, 09/19/12, 11/20/13

#### Non-Discrimination and Anti-Harassment

- The Chenango Valley Central School District (district) recognizes the harmful and insidious nature of harassment on the basis of a protected characteristic (i.e. race, color, national origin, religion, age, disability, sexual orientation, and/or veteran status) (harassment) and the toll that harassment can have on the district's students.
- The district is fully committed to maintaining an educational environment that is free from all forms of harassment and discrimination that are prohibited by law.
- In keeping with this commitment, the district will not tolerate any harassment of its students at school, school-related functions, on school grounds, or on school transportation.
- The district prohibits all forms of harassment that occurs in all areas of a student's educational experience.
- This policy applies to the actions of the district's staff or employees, students, and any third party who may have contact with a student (such as vendors, visitors, coaches, advisors, volunteers and parents) while the student is at school, a school function, on school grounds or on school transportation.
- Any student who has experienced or witnessed any behavior which the student, in good faith, believes is
  harassment is to report said harassment immediately to a teacher, guidance counselor, school nurse, school
  psychologist, assistant principal, principal, Assistant Superintendent (who is the Title IX coordinator), or
  Superintendent. Any employee or staff of the district who has witnessed any such behavior is to report
  said behavior to the Title IX coordinator.
- The district will promptly investigate all reports of harassment and, pursuant to the results of the investigation, will take appropriate disciplinary and/or corrective action that is in accordance with applicable laws, rules, regulations, and/or collective bargaining agreements.
- The district prohibits any retaliation against students who have made good faith reports of harassment and/or who have participated in any investigation of harassment complaints.

#### Harassment on the Basis of a Protected Characteristic

It is the district's policy to provide an educational environment that is free from all forms of harassment and discrimination that are prohibited by law (i.e., harassment that targets actual or perceived sex, race, color, national origin, creed, religion, marital status, age or disability, military status, sexual orientation, gender (identity, expression), predisposing genetic characteristic, ethnic group, religious practice, or weight, as mandated by the Dignity for All Students Act). Harassment on the basis of any protected characteristic is strictly prohibited by law and this policy. Under this policy harassment is verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her actual or perceived sex, race, color, national origin, creed, religion, marital status, age or disability, military status, sexual orientation, gender (identity, expression), predisposing genetic characteristic, ethnic group, religious practice, or weight, as mandated by the Dignity for All Students Act or any other characteristic protected by law or that of his/her relatives, friends, or associates, and that: (i) has the purpose or effect of creating an intimidating, hostile, or offensive educational environment; (ii) has the purpose or effect of unreasonably interfering with an individual's educational experience; or (iii) otherwise adversely affects an individual's educational opportunities.

# CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

SECTION IV – Policy No. 25 - Non-Discrimination and Anti-Harassment Adopted: 06/20/01

Reviewed: 09/17/14, 12/21/16

Revised: 04/26/04, 03/15/06, 02/13/08, 09/19/12, 11/20/13

Harassing conduct includes, but is not limited to:

- epithets, slurs, name calling, negative stereotyping, or offensive 'slang';
- threatening, intimidating, or hostile acts;
- denigrating jokes and/or displays or circulation of any written or graphic material (such as signs, pictures or cartoons) that denigrates, intimidates an individual, or shows hostility or aversion toward an individual or group as outlined in our Computer Usage Policy;
- pushing, shoving, threats, or other intentional acts perpetrated in whole or in part because of the victim's protected status;
- mimicking or mocking another's speech, accent, disability or behavior.

Every employee and staff member of the district has a responsibility to create and maintain an educational environment that is free of harassment. Harassing conduct, whether committed by district staff, employees, students or third parties (vendors and visitors to school buildings) is strictly prohibited.

### Scope of Policy

This policy covers conduct at school, at school sponsored events and events on or off school grounds or on school transportation.

#### Timely Reporting; Complaint Procedure

An important objective of this policy is to prevent the development of an educational environment which, because of prohibited conduct, unreasonably interferes with a student's educational experience or is intimidating, hostile or offensive. It is therefore essential and required that students immediately report conduct which they believe is in violation of this policy. Such timely reporting is necessary so that a harassment complaint can be remedied before a harassing situation develops and so that the district can avoid the spread of harmful rumors.

Any student who believes that he/she has been subjected to conduct that is in violation of this policy should immediately report the facts of the incident and the name of the individuals involved to a teacher, guidance counselor, school nurse, school psychologist, assistant principal, principal, Assistant Superintendent or Superintendent.

#### Investigation of Complaints

The district's policy is to investigate all reported incidents thoroughly, promptly, and in a discrete manner. These incidents should be reported to the district's designated sexual harassment officers. The district recognizes that every investigation requires a determination based on all of the facts in the matter. The district also recognizes the serious impact that a false accusation can have and trust that all students, employees, agents and officials will act responsibly when making complaints. The final determination of this incident will be reported to the Superintendent.

# CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

SECTION IV – Policy No. 25 - Non-Discrimination and Anti-Harassment Adopted: 06/20/01

Reviewed: 09/17/14, 12/21/16

Revised: 04/26/04, 03/15/06, 02/13/08, 09/19/12, 11/20/13

### Sanctions for Violations of this Policy

The district expects all employees and students to be aware of this policy and to abide by it at all times. If an investigation confirms that harassment has taken place, the district will take appropriate corrective and/or disciplinary action in accordance with the applicable laws, rules, regulations and collective bargaining agreements. Such corrective and/or disciplinary action may include counseling, reprimand, suspension, and/or termination of the offending party's employment (if the violator is a staff member or employee of the district) or suspension from school (if the violator is a student).

#### **Bad Faith Complaints**

Although the district encourages the reporting of harassment, students and the district's staff and employees must recognize that complaints made in bad faith (such as when the complainant knows that the complaint is false) can have a serious impact on other students and/or employees of the district, who may experience adverse employment action and also suffer a compromise in their reputation. In addition, bad faith complaints of harassment disrupt the school and waste resources by triggering lengthy and potentially time consuming investigations.

It is therefore misconduct, under this policy, for a student or staff member to make complaints of harassment in bad faith and doing so may result in corrective or disciplinary action taken against the complainant. For the purposes of this policy, complaints are made in 'bad faith' then the complainant: (a) makes the complaint solely to harm, injure, degrade, defame or embarrass another person; (b) knows that the complaint is false; and/or (c) acts with reckless disregard to the truth when making the complaint.

#### **Confidentiality**

When investigating harassment complaints, the district will maintain confidentiality to the extent that the district considers practicable, appropriate and necessary in order to meet the purposes of investigating and responding to harassment complaints and in order to achieve the other objectives of this policy.

#### Retaliation is Strictly Prohibited

The district strictly prohibits any district staff member or employee or student from retaliating against anyone who makes a good faith report of harassment or participates in an investigation under this policy. Any staff member or student who violates this provision of the policy will be subjected to appropriate discipline, in accordance with applicable laws, rules, regulations and collective bargaining agreements. Such discipline may include counseling, reprimand, suspension, and/or termination of employment (if the violator is a staff member or employee of the district) or suspension from school (if the violator is a student).

#### Title IX Coordinator

The Assistant Superintendent is designated as the Title IX Coordinator of this policy. Teachers, principals, assistant principals and any other employee or staff member who receives a complaint under this policy or who observes a violation of this policy must report such complaint or observation immediately to the Assistant Superintendent. The investigation of all violations of this policy and of all complaints filed under this policy shall be the responsibility of the Assistant Superintendent.

# CHENANGO VALLEY CENTRAL SCHOOL DISTRICT

SECTION IV – Policy No. 25 - Non-Discrimination and Anti-Harassment Adopted: 06/20/01

Reviewed: 09/17/14, 12/21/16

Revised: 04/26/04, 03/15/06, 02/13/08, 09/19/12, 11/20/13

### Responsibility

The district's staff and employees are responsible for strict compliance with all aspects of this policy. Therefore, they should review the manner and style in which they oversee and supervise students and the quality of the educational environment they create through their supervision. In particular, staff members and employees of the district should take pains not to condone or tolerate any conduct that might violate this policy.

#### Waiver

Any failure by a student to report any incidents of harassment may result in the full waiver of his/her claim.

#### Publication

The district shall promulgate this policy as follows:

- A copy of this policy shall be provided to each employee, agent or official on the first payday of each
  September. With respect to an employee, agent or official who is hired during the school year, this policy
  shall be provided to the employee, agent or official after the Board of Education has appointed the
  employee, agent or official.
- This policy shall be included in the Student Handbook and in the School Calendar.
- This policy shall be provided annually to the president of each bargaining unit.
- The name, business address and telephone number of the district's Title IX Coordinator shall be published in the Student Handbook and in the district's newsletter.